

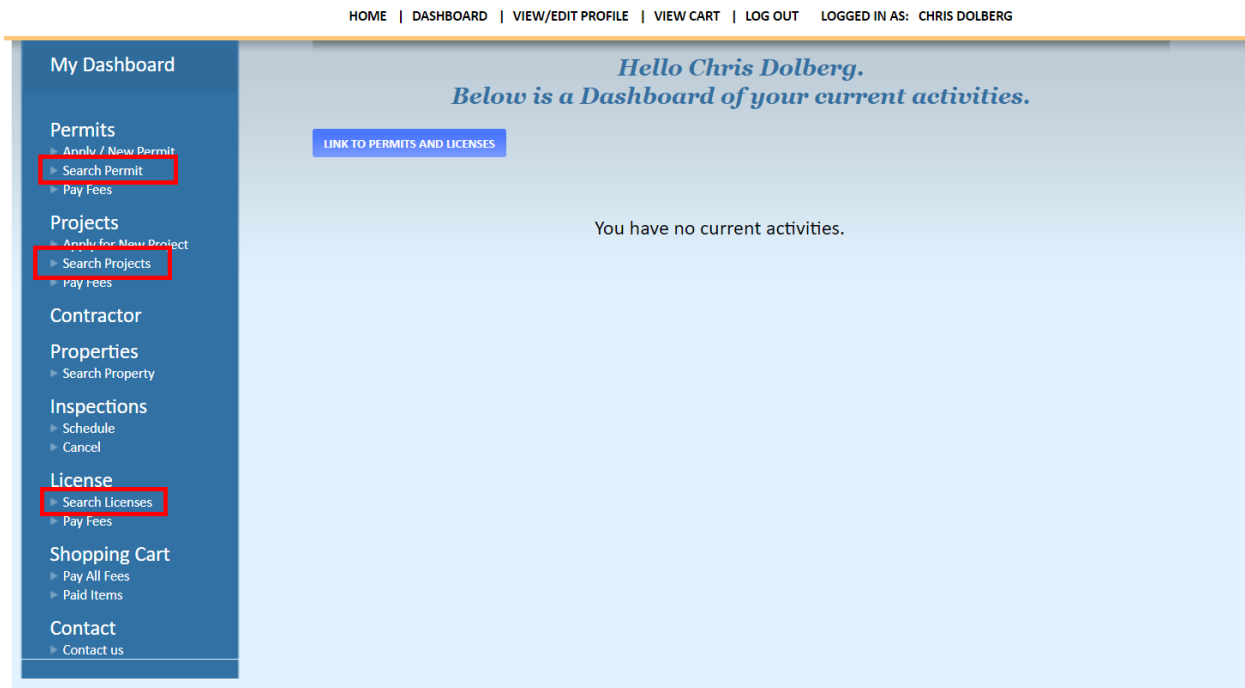
Foster City eTRAKiT – Paying for Fees

Permits, Projects, and Licenses

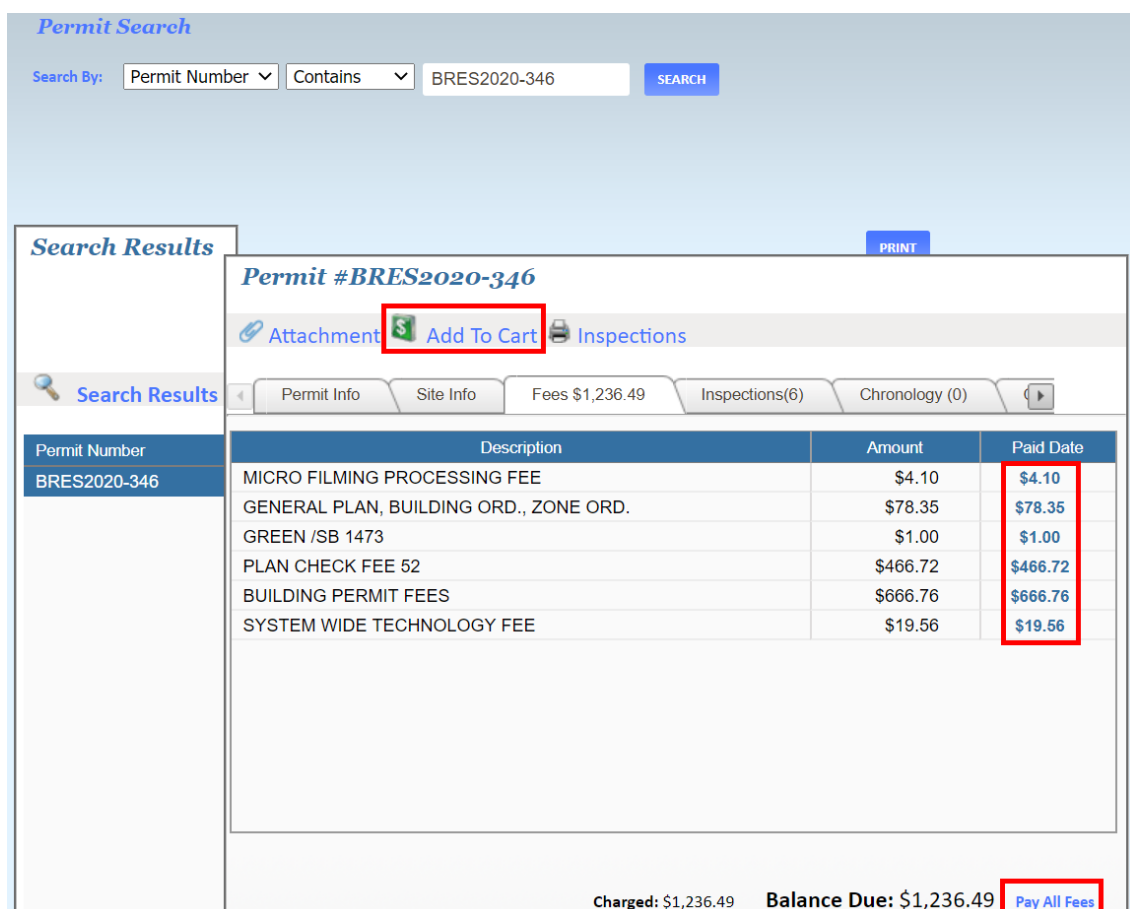
To pay for fees, you must be logged in as either a Contractor or Public User.

DO NOT PAY FOR FEES UNLESS INSTRUCTED TO DO SO BY CITY STAFF

1. After you have logged into your account you need to search for the permit, project, or license record that you want to pay for. To do so, from your dashboard, click the search button on the left menu.



2. For permits and projects, you can search by either the site address or the Permit/Project Number. For Licenses, you can search by the Company name or License Number.
3. Once you have found the Permit, Project, or License you are looking for click it and go to the fees tab. From here, you can click on Add To Cart, Pay All Fees, or the Fee amounts to all the fees into your shopping cart.



- Now that you see your fees in your Shopping Cart, click Proceed to Checkout. Before payment, review your checkout summary for a breakdown of your fees. If everything looks correct, click Proceed to Payment.

Shopping Cart

*** Do not pay for fees unless instructed to do so by City staff ***
Shopping Cart for On-line Payments

Item	Fee Description	Amount Due
PERMIT (BRES2020-346)	MICRO FILMING PROCESSING FEE	4.10
PERMIT (BRES2020-346)	BASE FEE	4.10
PERMIT (BRES2020-346)	GENERAL PLAN, BUILDING ORD., ZONE ORD.	78.35
PERMIT (BRES2020-346)	GREEN /SB 1473	1.00
PERMIT (BRES2020-346)	PLAN CHECK FEE 52	466.72
PERMIT (BRES2020-346)	PLAN CHECK FEE-BLD	245.03
PERMIT (BRES2020-346)	PLAN CHECK FEE-PLN	221.69
PERMIT (BRES2020-346)	BUILDING PERMIT FEES	666.76
PERMIT (BRES2020-346)	BUILDING PERMIT FEE 90 BLD	600.08
PERMIT (BRES2020-346)	BUILDING PERMIT FEE 10 PLN	66.68
PERMIT (BRES2020-346)	SYSTEM WIDE TECHNOLOGY FEE	19.56

Total: \$1,236.49

[REMOVE SELECTED ITEMS](#)
[BACK TO DASHBOARD](#)
[VIEW PRD ITEMS](#)
[PROCEED TO CHECKOUT](#)

Checkout Summary
Below are the current fees due. Please select the fees you wish to pay and select "Proceed to Checkout".

PERMIT BRES2020-346 229 SHEARWATER ISLE

Description	Quantity	Amount
MICRO FILMING PROCESSING FEE	1	\$4.10
<i>BASE FEE</i>		4.10
GENERAL PLAN, BUILDING ORD., ZONE ORD.	1	\$78.35
GREEN /SB 1473	1	\$1.00
PLAN CHECK FEE 52	1	\$466.72
<i>PLAN CHECK FEE-BLD</i>		245.03
<i>PLAN CHECK FEE-PLN</i>		221.69
BUILDING PERMIT FEES	1	\$666.76
<i>BUILDING PERMIT FEE 90 BLD</i>		600.08
<i>BUILDING PERMIT FEE 10 PLN</i>		66.68
SYSTEM WIDE TECHNOLOGY FEE	1	\$19.56
Total Fees:		\$1,236.49

Total: \$1,236.49

[BACK TO SHOPPING CART](#)
[PROCEED TO PAYMENT](#)

- You will now be forwarded over to our credit card processing page. Enter in your billing information and click Process Payment to finish your transaction. **Only click the process payment button once**